

Sherman County Economic Development Board Regular Meeting – 739 O Street, Loup City, NE
February 11, 2015 - 7:00 p.m.
SCEDB Temp Office

President Tom Bandur called the meeting to order at 7:05 p.m. Upon roll call the following were present: Mark Eurek, Tom Bandur, Milt Walrath, and Kyle Kowalski. Others present: Jill Young, SCEDB Executive Director, Rich Peters, Mike King, Chuck Radtke, Deb Obermiller, Alec Baillie, and Cheri Kowalski.

President Bandur read the Declaration of the Open Meetings Law.

Motion was made by Eurek and seconded by Bandur to table the approval of the January 15th meeting minutes until the next meeting. Ayes: Bandur, Kowalski, Eurek, Walrath; Nays: None; **Motion Carried.**

President Bandur asked for nominations for Vice President since Pat Moroney was removed from this board. Motion by Bandur to declare Kyle Kowalski as the elected Vice President and seconded by Eurek. Motion by Eurek and seconded by Bandur to cease the nominations for Vice President. Ayes: Kowalski, Eurek, Walrath, Bandur; Nays: None. **Motion Carried.**

President Bandur asked for nominations for Treasurer. Motion by Bandur to declare Milt Walrath as the elected Treasurer and seconded by Kowalski. Motion by Eurek and seconded by Kowalski to cease the nominations for Treasurer. Ayes: Eurek, Bandur, Walrath, Kowalski; Nays: None. **Motion Carried.**

Young mentioned that the new board members will need to stop in at Citizens Bank and sign a signature card to authorize them to sign on checks.

Bandur gave an update on the plans for transferring City/County funds from the SCED, Inc. checking account to the SCEDB checking account. The SCED, Inc. board decided at their meeting they would allow a transfer of \$20,000 to offer enough money to start using the SCEDB account to pay office expenses and salary. The SCED, Inc. board will send a letter to the City and County requesting information on all the funds they have given to the office and the SCED office will go through financials and compare what the correct amount of City and County funds to be transferred.

Young mentioned that SCED and CNCS had a contract for her to use the current office until the end of February without a rental fee. Since there will be two gentleman moving into this office in the next couple of weeks, Young asked to move back to her original office. The mold has been removed and Kevin Holcomb said it's okay to move back. Young is okay with working there while construction is going on and can meet with people at the council chambers if needed. She also mentioned that she will need to have internet hooked up there and figured it would be about \$50 a month for internet services.

Motion was made by Walrath and seconded by Kowalski to allow Young to move back to the office at 133 S. 8th St. and make arrangements to have internet service at the office. Ayes: Bandur, Kowalski, Eurek, Walrath; Nays: None. **Motion Carried.**

Bandur suggested sending a thank you letter to CNCS for allowing the use of office space rent free.

The board reviewed job descriptions from SCED, Ravenna ED, and Valley County ED. Young will make the changes as noted during the meeting and send out a copy to all board members for review.

There was discussion of several areas to list Young's job posting. This will be placed on the Listserv email list through DED, and Young will check with NPPD's ED division as well as speak with Shawn Kaskie. The job will be open until filled.

Young suggested having a date set for a strategic planning session. The board agreed that summer works best. Young will have this on the agenda to revisit in May with a summertime strategic planning meeting date.

Eurek provided an expenditure breakdown for the FSA building and Rich Peters reviewed the process of selling the FSA building and gave an overview of the funds from that sale. Bandur and Young wanted clarification on the financials from the sale of the FSA building because of questions being asked. The interlocal agreement was reviewed stating the LC Development Corp. was to pay \$5000 per year towards SCED. After further discussion it was noted that money was going to the ED funds at the Foundation. Rich Peters said he would go through the Foundation funds to see what's what and that the LC Development Corp. would pay the SCED \$20,000 and keep the \$13,000 that was paid for the utilities and taxes for the FSA building.

Motion was made by Bandur and seconded by Walrath to approve the claims. Ayes: Eurek, Bandur, Kowalski, Walrath; Nays: None. **Motion Carried.**

Motion to adjourn at 8:10 p.m. was made by Walrath and seconded by Bandur. Ayes: Kowalski, Eurek, Walrath, Bandur; Nays: None. **Motion Carried.**

Next meeting will be Wednesday, March 11, 2015 at 7:00 p.m.

_____ Jill Young, Secretary Pro-Tem

APPROVED:

_____ President _____ Secretary

Tom Bandur

Mark Eureka